



**IMUC**  
**Ottawa**  
**Oct 8-9, 2019**

DAY 1		
Room 1 (Main)	Room 2	Room 3
<b>Breakfast Buffet (7:30 - 8:45)</b>		
9:00 - 10:00		
Welcome Address including outline of the conference and highlights		
<b>Coffee Service</b>		
<b>10:15 - 12:15 (2 hr block)</b>		
<b>Hands-on Training Course - Building and Managing Dashboards</b>	<b>Student Reporting</b>	<b>Budget &amp; Forecasting</b>
Learn how to correctly manage your Groups in order to effectively create, share and deploy Dashboards at your institution. We'll also look at creating Dashboard Filters and a variety of advanced options including creating a custom theme for your Dashboards. This course is module-neutral.	Come and see what's new and awesome in FAST Student Reporting! We'll discuss some new and integrated workflow options, look at some new and enhanced reporting pages and also take a look at some of the latest features that have been introduced to simplify and streamline your Student reporting requirements.	Let's take an in-depth look at what's new and awesome this past year in Budget and Forecasting! On the menu are the new invalid coding audit reports, applying Budget Transfers to development series (in-year or future years), new and enhanced copy options, and so much more! Come prepared to learn, participate and ask questions!
<b>Lunch Buffet</b>		
<b>1:30 - 3:00 (1.5 hr block)</b>		
<b>Hands-on Training Course: TECHNICAL COURSE Advanced Query and Page Builder</b>	<b>Training Course: ADMIN</b> - Learn how to better manage your FAST applications and reports	<b>Training Course - FINANCE:</b> Getting the Data you need using Advanced Options, Virtual Columns and more
This is a hands-on, technical course, geared toward IT staff, developers and other technically minded clients who want the inside scoop on the advanced use of the Query and Page Builder toolset.	This is an IMUC staple and always a popular course! Learn how to better manage and take ownership of your FAST reports and your overall FAST application. This course is geared toward application level Administrators and is open to all FAST applications.	Making the most of your Advanced Options on our Finance reports. Are you making the best use of the Foundation reports? Learn all the latest tips and tricks and make sure you're up to speed on the many ways you can aggregate your data and display it in a variety of ways, to answer an infinite number of business needs!
<b>Coffee / Cold Beverage Service</b>		
<b>3:15 - 4:30 (1.25 hr block)</b>		
<b>Hands-on Training Course - Data Entry Page Builder and all the bells &amp; whistles!</b>	<b>Technical Training Course:</b> Building/Using Stored Procedures	<b>Training Course - HR/PAYROLL:</b> Getting the Data you need using Advanced Options
From A to Z! Learn how to create a custom Table, then use that table to create your very own Data Entry Page, right in FAST to collect a wide array of external data! We'll build a data entry page and then layer on security, access and a few other advanced features like hyperlinks, visualizations and even the Communication Centre control.	This is a highly technical course designed to introduce you to building and using stored procedures in FAST.	Making the most of your Advanced Options on our HR and Payroll reports. Are you making the best use of the Foundation reports? Learn all the latest tips and tricks and make sure you're up to speed on the many ways you can aggregate your data and display it in a variety of ways, to answer an infinite number of business needs!
<b>Social Event, location and event TBD</b>		



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Day 2		
Room 1 (Main)	Room 2	Room 3
<b>Breakfast Buffet (7:30 - 8:45)</b>		
9:00 - 10:30		
Opening Session: How Clients are Using FAST in Creative Ways.		
10:45 - 12:15 (1.5 hr block)		
<b>Hands-on Training Course - Dynamic Selection Reporting and other Advanced Report Options</b>	<b>Finance: Fiscal Year End Processes</b>	<b>FLAC: Faculty Load and Compensation</b>
This is a hands-on course to teach you how to create, use and even share your Dynamic Selections! This is an advanced feature and it can be used by end users and administrators alike! This course is geared toward the HR, Payroll and Student applications. If you're not sure what Dynamic Selections can do, then this is a course you won't want to miss!	Let's talk about that pesky year-end that so many of you deal with! We'd like to discuss your pain points and show you a few ways that we think FAST can help!	This course will provide an overview of our FLAC module in FAST Student Reporting. We'll cover an overview of the functionality and show you how it's been designed, who the intended user groups are, lessons learned from the past several years of client implementation and a few recent enhancements.
<b>Lunch Buffet (12:15 - 1:30)</b>		
1:30 - 2:45 (1.25 hr block)		
<b>Hands-on Training Course : Let's Build some Alternate Hierarchies</b>	<b>Training Course - STUDENT/FINAID: Getting the Data you need using Advanced Options</b>	<b>Breakout Session: The Communication Center including SMS (demo and training)</b>
Our latest and greatest addition - the new Alternate Hierarchies. Let's build some trees! This hands-on course will walk through the set-up, administration, security and then building out your very own hierarchies that you can then layer on to your own Finance and Budget reports.	Making the most of your Advanced Options on our Student and Financial Aid reports. Are you making the best use of the Foundation reports? Learn all the latest tips and tricks and make sure you're up to speed on the many ways you can aggregate your data and display it in a variety of ways, to answer an infinite number of business needs!	This will be an in-depth demo on our Communication Centre including how to use SMS to communicate with your student body and employees! Learn how to create and manage your SMS numbers, how to use mass SMS, direct 2-way SMS and E-mail for your communication needs. This is particularly relevant in the areas of Student recruitment, retention, enrolment, HR, HRIS and Payroll!
3:00 - 4:00 (1 hr block)		
<b>Wrap Up</b>		
Closing Remarks / Town Hall / Road Map		